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EIGHT ASH GREEN PARISH COUNCIL

Parish Clerk Mrs Katherine Kane
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Dear Councillor

NOTICE IS HEREBY GIVEN that the Annual Meeting of the Eight Ash Green Parish Council will be held at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green CO6 3QF on **Wednesday 6 May 2026 at 7.30pm**. You are hereby summoned to attend and transact the business specified on the agenda set out below. The public and press are welcome to attend.

Katherine Kane

Katherine Kane,
Parish Clerk

27 April 2026

AGENDA

- 1-26/27 Election of Chairman**
- 2-26/27 Election of Vice-Chairman**
- 3-26/27 To receive Apologies for Absence and confirm acceptance of those apologies – All apologies should be sent through the Clerk**
- 4-26/27 Declaration of Interests: Councillors will declare any pecuniary interests relating to this agenda. Members are reminded that if they have a disclosable pecuniary interest they must leave the room and not participate in any discussion relating to that agenda item.**
- 5-26/27 Public Participation: This item allows members of the public to speak for a maximum of three minutes each with a total of fifteen minutes being allocated for this agenda item.**
- 6-26/27 To agree as a true record the minutes of the meeting of the Parish Council held on Wednesday 8 April 2026**
- 7-26/27 To note progress on matters mentioned in the minutes**
- 8-26/27 Report from the County and Borough Councillors: Report from County Councillor and Ward Councillors, if present.**
- 9-26/27 Action Tracker**
 - a) To review the Action Tracker**
 - b) Any other matters**

10-26/27 To review and adopt the following:

- i) Standing Orders
- ii) Financial Regulations
- iii) Bullying and Harassment Policy
- iv) Communications Policy
- v) Complaints Procedure
- vi) Disciplinary and Grievance Procedure
- vii) Equal Opportunities Policy
- viii) Expenses Policy
- ix) Publications Policy
- x) Memorials Policy
- xi) Media Policy
- xii) Code of Conduct

11-26/27 To consider and possibly agree to adopt the Model Publication Scheme as circulated prior to the meeting.

12-26/27 To review the Council's legal arrangements with outside bodies

- a) Eight Ash Green Football Club
- b) Eight Ash Green Cricket Club
- c) A & J Lighting
- d) Colchester City Council (waste collection)

13-26/27 To appoint three councillors to the Complaints Committee

14-26/27 To review the inventory of land and assets of the Parish Council

15-26/27 To confirm arrangements for the Council's insurance cover in respect of all insured risks

- a) To consider and possibly agree to accept one of the quotations received for the 2026/27 year.

16-26/27 To review and confirm the Council's subscription to the following bodies:

- i) NALC/EALC
- ii) Open Spaces Society
- iii) RCCE
- iv) CALC

17-26/27 To review the Council's policies, procedures and practices in respect of its obligation under Freedom of Information and Data Protection legislation.

18-26/27 To review the Council's employment policies and procedures.

19-26/27 To review the Council's Risk Assessment Policy

- 20-26/27** To agree the time, place and dates of ordinary meetings of the Council as follows:
June 10 2026, July 8 2026, September 9 2026, October 14 2026, November 11 2026,
December 9 2026, January 13 2027, February 10 2027, March 10 2027, April 14 2027, May
12 2027 (Annual Meeting of the Council)
- 21-26/27** To agree the Parish Council response to planning applications received from Colchester
City Council and to note decisions made on previous applications
260674 - Land Off, Halstead Road, Eight Ash Green - Application for variation of condition
2 following grant of planning permission 190473
- Planning Decisions
- 22-26/27** Heaths, Greens and Allotments
- a) To receive a report on Heaths and Greens
 - b) To receive a report on the Allotments
- 23-26/27** Accounts & Payments:
- a) Statement of Accounts to be circulated prior to the meeting
 - b) Approve cheques for signature in accordance with 2026/27 Budget (Invoices Sheet) –
to be circulated at the meeting.
 - c) To note the closure of the Parish Council's Lloyds bank account during the 2025/26
financial year
 - d) To consider and possibly agree to appoint signatories to the Unity Trust account.
 - e) To consider and possibly agree expenditure for the Annual Parish Meeting
- 24-26/27** To consider and possibly agree allocation of Colchester City Council's S106 money to the
fit-out costs of the new Eight Ash Green Village Hall
- 25-25/26** To receive reports from Councillors
- 26-25/26** Date of Next Planned Meeting: Wednesday 10 June 2026, 7.30pm, at Eight Ash Green
Village Hall, Spring Lane, Eight Ash Green.