

# EIGHT ASH GREEN PARISH COUNCIL

## **MINUTES OF THE MEETING HELD ON WEDNESDAY 8<sup>TH</sup> MAY 2013 IN EIGHT ASH GREEN VILLAGE HALL, AT 7.30 P.M.**

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**In the Chair:** Cllr. D. Franklin  
**Present:** Cllrs. C. Willetts, J. Greenwold, L. Greenwold, D. Mills, K. Winterbourne  
**Clerk:** Mrs. H. Cook  
**Also Present** Cllr. Harrington, Cllr. Willetts, Mr M Horst & Mr A Cook (Volunteers for EAG Parish Council),  
No members of the public

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### **1135: Election of Chairman 2013/14.**

The Clerk opened the meeting and asked for nominations for Chairman. Cllr Franklin was nominated. There being no further nominations Cllr Franklin was elected as Chairman.

**RESOLVED that Cllr Franklin be elected Chairman of the Council, to hold office until the next Annual Meeting of the Council. Cllr Franklin took the chair.**

**Proposed: Cllr. L. Greenwold. Seconded: Cllr. Winterbourne. For: All in favour.**

### **1136: Chairman's Welcome and Apologies for Absence.**

Cllr. Franklin welcomed everybody to the meeting. Apologies were received from Cllr A Brown.

### **1137: Declaration of Interests.**

**To receive any "Disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests" relating to items on the agenda.**

Cllr L Greenwold & Cllr J Greenwold disclosed a non-pecuniary interest with regards to the Festival Grant.

### **1138: Confirmation of Minutes – Meeting Held on 10<sup>th</sup> April 2013.**

Draft minutes of the meeting held on Wednesday 10<sup>th</sup> April 2013 had been circulated prior to the meeting. All agreed that these were a true record of the meeting. Cllr Willetts & Mills abstained as they were not at the April meeting.

**RESOLVED that the minutes of the meeting held on Wednesday 10<sup>th</sup> April 2013 were a true record of the meeting.**

**Proposed: Cllr. L. Greenwold. Seconded: Cllr. Winterbourne. For: 4. Abstained: 2**

### **1139: Public Participation Session with Respect to Items on the Agenda and Other Matters that are of Mutual Interest.**

Mr A. Cook gave an update to the Council on the Park application. The deadline for sending comments to the Planning Inspectorate is 17<sup>th</sup> May.

### **1140: Ward/County Councillors to Address the Members if Present.**

Cllr Harrington spoke briefly on:

- ❖ Approval has now been provided to create a residents parking zone on the roads adjacent to the Holiday Inn hotel in an attempt to deal with the ongoing parking issue. Further details will follow.

Cllr Willetts spoke briefly on:

- ❖ Black/recycling sacks should have now been delivered and anyone not receiving these should contact Cllr Willetts/Cllr Harrington.
- ❖ Open Gardens Day in Eight Ash Green has been cancelled for 2013.

**1141: Election of Vice Chairman 2013/14:**

The Chair asked for nominations for Vice Chairman. Cllr L Greenwold was nominated. There being no further nominations Cllr L Greenwold was elected as Vice Chairman.

**RESOLVED that Cllr L Greenwold be elected Vice Chairman of the Council, to hold office until the next Annual Meeting of the Council.**

**Proposed: Cllr. Winterbourne. Seconded: Cllr. Franklin. For: All in favour.**

**1142: Responsible Financial Officer:**

**RESOLVED that the Clerk Mrs Helen Cook acts as Financial Officer to Eight Ash Green Parish Council until Mrs Amy Harness returns from Maternity leave.**

**1143: Councillors Portfolios & Membership of Committees:**

Planning Committee	Cllrs Willetts, Winterbourne, Mills.
Heaths, Greens, Footpath & Highways Committee	Cllrs J. Greenwold, L. Greenwold, Winterbourne.
Play Area Committee	Cllrs J. Greenwold, L. Greenwold, Franklin & Mr A Cook
Finance/Broadband Committee	Cllrs Franklin, Mills & Mr M Horst

**RESOLVED that the Members named above act as representative for various committees on behalf of Eight Ash Green Council.**

**Proposed: Cllr. Franklin. Seconded: Cllr. Winterbourne. For: All.**

**1144: Planning Matters:**

- ❖ **Planning Application 130633, 5 Searle Way, Eight Ash Green, Colchester, CO6 3QS – Extension to first floor bedroom. Provision of garden room to rear of property.** After a brief discussion, the members asked the clerk to send the usual letter reflecting comments of no concern.

**RESOLVED the clerk was instructed to send comments to Colchester Borough Council Planning Department.**

**Proposed: Cllr. Franklin. Seconded: Cllr. L Greenwold. For: All.**

- ❖ **Planning Application 130755, Apple Tree Cottage, 2 Porters Lane, Fordham Heath, Colchester, CO3 9TX – Two storey side extension (single garage to be removed to make way for proposed extension). Erection of single garage/storage room, prefabricated style.** After a brief discussion, the members asked the clerk to send the usual letter reflecting comments of no concern.

Cllr L Greenwold could not view the application on-line, Cllrs agreed to have the Clerk print out planning applications and send round.

**RESOLVED the clerk was instructed to send comments to Colchester Borough Council Planning Department.**

**Proposed: Cllr. Willetts. Seconded: Cllr. Winterbourne. For: 5. Abstain: 1.**

**1145: Action Tracker:**

Cllrs discussed that matters were in progress.

**1146: Broadband Project & Website:**

Mr Marcel Horst spoke briefly on:

- ❖ 3 new customers this month, 51 connected.
- ❖ Excellent service, no reported service issues
- ❖ County Broadband will attend the village festival.

Mr Horst reported that the website had been updated and had steady viewing numbers. Cllr Franklin thanked Mr Horst for his work towards this project.

**1147: Annual Programme of Works for Village Handyman**

Cllr Franklin reported back to Council that an annual programme of works has been drawn up and circulated to all members.

**1148: Festival Grant:**

After discussion it was agreed to continue to support the EAG Village Festival and issue them with a grant of £500.

**RESOLVED that a grant of £500 be made available to the EAG Festival Committee.**

**Proposed: Cllr. Winterbourne. Seconded: Cllr. Franklin. For: All.**

**1149: Open Gardens:**

It was discussed that the Open Gardens would not be taking place this year due to several factors, but that it was hoped it would take place in 2014.

**1150: Annual Parish Assembly Meeting:**

After some discussion Cllr L Greenwold agreed to arrange this meeting by the 1<sup>st</sup> June. The Clerk would assist and notices would be put up.

**1151: Insurance:**

It was agreed to continue with Zurich for the 2<sup>nd</sup> part of the two year deal.

**RESOLVED that the insurance for 2013/14 would be with Zurich.**

**Proposed: Cllr. Franklin. Seconded: Cllr. Winterbourne. For: All.**

**1152: Heaths, Greens, Footpaths and Highways Working Group**

- a. To receive reports from Councillors – There was nothing to report.
- b. Inspection of trees on Parish owned land  
Four quotes for inspecting the trees and producing a report were discussed.

**RESOLVED that the Clerk contact Essex County Council to arrange for the site visit and report to be completed.**

**Proposed: Cllr. L Greenwold. Seconded: Cllr. Franklin. For: All.**

- c. Letter received from EAG Cricket Club

The letter from EAG Cricket Club was discussed and it was agreed that the Clerk would contact B & S Maintenance to arrange for two posts to be put near the gate to deter vehicles driving round the gate. The Clerk would also ask that the grade one stones from the pile in the Heath Road car park be placed in any potholes on the two Fordham Heath car parks.

**RESOLVED that the Clerk contact B & S Maintenance with regards to the post and pot holes**

**Proposed: Cllr. Franklin. Seconded: Cllr. Winterbourne. For: All.**

- d. Unsigned contract with EAG Cricket Club

It was discussed that while the contract had been in written if seemed it had not been signed.

**RESOLVED that the Chairman sign the contract with EAG Cricket Club**

**Proposed: Cllr. Franklin. Seconded: Cllr. L. Greenwold. For: All.**

### **1153: Locality Budget 2012/13**

Cllr Franklin reported to the Council that the bike rack had now been delivered to West Bergholt and the Clerk is making arrangement for B & S Maintenance to collect and liaise with Cllr Franklin and Bernard from the Village Hall Committee.

Cllr Franklin reported that strimming needed to be completed before the sign for the well could be erected.

### **1154: Clerks Report**

The Clerk reported the following:

- ❖ A1124 Halstead Road/Fordstreet Hill is now 40 mph.
- ❖ Horkesley Park are appealing to the Secretary of State, the deadline for representations is the 6<sup>th</sup> June.
- ❖ Fly tipping twice in the village was reported and removed by CBC.
- ❖ 14<sup>th</sup> April, arson was reported in Fiddlers Folley.
- ❖ 29<sup>th</sup> April, criminal damage to a vehicle was reported in Fiddlers Folley.
- ❖ 2<sup>nd</sup> May, criminal damage to a dwelling was reported in Fiddlers Folley.

### **1155: Accounts and Payments:**

- a) **Financial Statement for May. (Items to be approved for payment and signed as per payment schedule).** The six invoices and salary information were passed around for all Councillors to have a look at and agree. A delay in the arrival of the next cheque book was noted.

**RESOLVED that after further consideration the nine cheques detailed on the payment schedule be authorised for payment. Due to the delay of the cheque book the Zurich cheque would be signed as soon as possible.**

**Proposed: Cllr. J Greenwold. Seconded: Cllr. L Greenwold. For: All.**

- b) **Confirmation of Cheque Signatories.** As this had recently changed, it was agreed to stay with Cllr Willetts, Cllr Mills & Cllr L Greenwold.
- c) **Internal Audit Report.** This would be brought to the June meeting.
- d) **Approval of Annual Return.** This would be brought to the June meeting

**1156: Any other business:**

- ❖ Cllr L Greenwold telephoned the agent for Ashcroft, and is unable to report any additional information other than it is likely to be sold within the Care Sector, due to confidentiality of the clients.

**1157: Next Agenda Items.**

Approval of Annual Return

Cllr Franklin thanked everyone for attending and the meeting closed at 9.20pm. The date of the next meeting is Wednesday 12<sup>th</sup> June 2013.

Signed:.....

Chairperson of the Parish Council

Date: 12<sup>th</sup> June 2013