

EIGHT ASH GREEN PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 12TH JUNE 2013 IN EIGHT ASH GREEN VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. D. Franklin
Present: Cllrs. J. Greenwold, L. Greenwold, K. Winterbourne
Clerk: Mrs. H. Cook
Also Present Cllr. Harrington, Cllr. Willetts, Mr Coombs
Three members of the public

1158: Chairman's Welcome and Apologies for Absence.

Cllr. Franklin welcomed everybody to the meeting. Apologies were received from Cllr C Willetts, Cllr D Mills and Mr M Horst.

1159: Co-Opt a New Member to the Council.

An email from Mr Coombs was sent round to all Cllrs prior to the meeting. Cllrs agreed to co-opt Mr Coombs onto to the Council.

RESOLVED that Leon Coombs be co-opted onto the Parish Council.

Proposed: Cllr. D Franklin. Seconded: Cllr. L. Greenwold. For: All.

1160: Declaration of Interests.

To receive any "Disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests" relating to items on the agenda.

Cllr Coombs declared a non-pecuniary interest with regards to Broadband as he works for BT.

1161: Confirmation of Minutes – Meeting Held on 8th May 2013.

Draft minutes of the meeting held on Wednesday 8th May 2013 had been circulated prior to the meeting. All agreed that these were a true record of the meeting. Cllr Coombs abstained as he was not a Councillor at the May meeting.

RESOLVED that the minutes of the meeting held on Wednesday 8th May 2013 were a true record of the meeting.

Proposed: Cllr. L. Greenwold. Seconded: Cllr. J. Greenwold. For: 4. Abstained: 1

1162: Public Participation Session with Respect to Items on the Agenda and Other Matters that are of Mutual Interest.

A member of the public spoke about the parking on verges round Abbots Lane. Cllr Harrington felt that this issue would be dealt with if the Resident Parking Zone was agreed by residents as this would then become an enforceable area.

A member of the public spoke about the speed of traffic on Spring Lane. They confirmed they had been reporting the issue to the Police through 101. The Council agreed to send a letter to Cllr Anne Brown and the Police in order to support this issue, along with mentioning the unfixed 30mph repeater sign.

RESOLVED that a letter would be sent to Cllr Anne Brown and the Police regarding the increased concern regarding speeding.

Proposed: Cllr. D. Frankline. Seconded: Cllr. L. Greenwold. For: All

1163: Ward/County Councillors to Address the Members if Present.

Cllr Harrington spoke briefly on:

A Resident meeting was being held on Friday 14th June in order to provide NEPP with evidence that the Resident Parking Zone has local support, before going ahead.

Cllr Willetts spoke briefly on:

The deadline for the Eight Ash Green Magazine is the 21st June.

1164: Broadband Project & Website:

Mr Marcel Horst report had been forwarded to all Councillors prior to the meeting, and no questions were raised.

1165: Planning Matters:

- ❖ **Planning Application 130973, Badulla, Halstead Road, Eight Ash Green, Colchester, CO6 3QH. Two Storey rear extension for private use.** After a brief discussion, the members asked the clerk to send the usual letter reflecting comments of no concern.
- ❖ **Planning Application 130790, Moles Seeds, Turkey Cock Lane, Colchester, CO3 8PD. Rear single storey warehouse extension.** After a brief discussion, the members asked the clerk to send the usual letter reflecting comments of no concern.
- ❖ **Planning Application 130862, 2 Heathfields, Eight Ash Green, Colchester, CO6 3QP. Application for Lawful Development Certificate for a proposed use-Single storey rear extension, front entrance porch, remodelling the existing internal layout, replacement windows etc. All as shown on the submitted drawing numbered: 5361/13/2.** After a brief discussion, the members asked the clerk to send the usual letter reflecting comments of no concern.

RESOLVED the clerk was instructed to send comments to Colchester Borough Council Planning Department.

Proposed: Cllr. L. Greenwold. Seconded: Cllr. Winterbourne. For: All.

1166: Action Tracker:

Cllrs discussed that matters were in progress but that the grass outside Jubilee Meadows needed attention, the Clerk agreed to contact the Highway Rangers to see if it could be looked at.

1167: Insurance:

It was discussed that the Internal Auditor had raised the issue that the fidelity guarantee should be increased to match the balance plus half the precept. The Clerk has already contact Zurich and they had agreed to increase the fidelity guarantee to £100,000 at no extra cost.

1168: Risk Assessment:

The current Risk Assessment was discussed. Cllrs asked that a few changes are made and the revised document be brought back to the July meeting.

1169: Financial Regulations:

After some discussion the Financial Regulations were re-adopted for 2013/14

RESOLVED that the Financial Regulations be re-adopted for 2013/14

Proposed: Cllr. J. Greenwold. Seconded: Cllr. Coombs. For: All.

1170: Heaths, Greens, Footpaths and Highways Working Group

- a. To receive reports from Councillors
Cllr Winterbourne reported that a Tree on Spring Lane had become dangerous outside Half Moon Farm. It was agreed to have Mr Firmin provide a quote for removing this. He reported that he was looking into P3 and would report back to Council when he had further information.
It was also discussed that the Hawthorn near Seven Star Green needed to be looked at. Cllr Winterbourne and Cllr Franklin agreed to look into this.
- b. To discuss the possibility for an extra bin on the Heath.
This was discussed and agreed to bring back to the July meeting, due to Cllrs requesting the dimension of the bin.
- c. To discuss adding handrails to two ditch bridges.
This was discussed and agreed to bring back to the July meeting, due to the quote not being available for the meeting.

1171: Clerks Report

The Clerk reported the following:

- ❖ Flytipping tarmac on Huxables Lane had been reported to CBC & Essex Police.
- ❖ EAG had entered into the EALC website competition.
- ❖ Highways had been chased again regarding the ditches in Turkey Cock Lane, still no reply.
- ❖ Park application – nothing from the Planning Inspectorate yet, Solicitor will chase at the end of June.
- ❖ Bench at the EAG Dentist practise has now been removed.
- ❖ Planning 130755 – Apple Tree Cottage, 2 Porters Lane – approved.
- ❖ Planning 130633 – 5 Searle Way – approved.

1172: Accounts and Payments:

- a) **Financial Statement for June. (Items to be approved for payment and signed as per payment schedule).** The four invoices and salary information were passed around for all Councillors to have a look at and agree. Due to the delay in the cheque book and alterations to the Insurance policy, this will now be paid in June rather than originally stated in May.

RESOLVED that after further consideration the seven cheques detailed on the payment schedule be authorised for payment. Proposed: Cllr. K Winterbourne. Seconded: Cllr. J Greenwold. For: All.

- b) **Internal Audit Report.** This was read out to the Council.
- c) **Approval of Annual Return.** It was agreed that all sections had been complied with and the Annual Return should be formally accepted and signed by Council and submitted to the Audit Commission.

RESOLVED that after further consideration the annual return be formally accepted and signed by Council and submitted to the Audit Commission ASAP.

Proposed: Cllr. J Greenwold. Seconded: Cllr. L Greenwold. For: All.

1173: Any other business:

The Council wished to thank Mr Robin for his valued work with Speedwatch.

1174: Next Agenda Items.

- Risk Assessment
- Handrails on Heath
- Bin on Heath

Cllr Franklin thanked everyone for attending and the closed the meeting to the public at 9.10pm. The date of the next meeting is Wednesday 10th July 2013.

1175: Part 2

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Public to be excluded further from the Meeting. The outcome of the private discussion will be publicised in the minutes to this meeting.

To discuss the future of the Council.

It was agreed that Cllr Franklin would write an article for the magazine regarding the current Cllr vacancies

To discuss payroll.

It was agreed to adhere to the Internal Audits advice regarding payroll but to wait until the Clerk had returned from maternity leave to implement it.

Meeting closed at 9.30pm

Signed:.....

Chairperson of the Parish Council

Date: 10th July 2013